

Gunnedah & District Chamber of Commerce & Industry Inc.  
Committee Meeting Tuesday 11<sup>th</sup> January at 5.30pm  
Rettie & Vickery: 101 Marquis St, Gunnedah  
**Minutes**

Invited: Bill Ashford, Gail Paddison, Josh Cameron, Hollie Crawford, Initra Larson, Keira Gifford, Paul O'Donnell

Apologies: Andrew Garratt, Benita Anderson, Michael Broekman

Chair: Paul O'Donnell

Meeting open: 5:37pm

Agenda Items:

**1. Previous minutes**

Approved and carried - Bill Ashford seconded true and correct

**2. President's Update**

- Small business grant received – documents supplied back
- Moved, seconded by Gail

**3. Treasurer's Report**

- Benita absent, Paul reports
- December closing balance - \$38,988
- December expenses - \$2020
- Membership incoming + \$360
- Carried and moved, awaiting Treasurer's confirmation

**4. Secretary's Report**

- Communication for Small Business Month – assigned to Josh Cameron, thanks to Ben Hennessey for assistance in creating and submitting application for funding
- Bill Ashford + Gail Paddison to Flood recovery meeting 13/1 – overview report to come back to committee
- Council/Chamber Meetings – designated date, once monthly only – every 3<sup>rd</sup> Thursday
  - i. 2<sup>nd</sup> week of every month deadline for queries to take to Council
- Bill moved, seconded Gail

**5. General Business**

- Small Business Month – Hollie/Keira/Josh meeting with Council on Thursday to discuss Ideas from the committee to put forward:
  - Over breakfast: Cyber Security (Business Connect), Change in workplace, going digital (Nortec), Taylah Hudson – Mindful Business Hub, Local Business Successful (Jacinta, Penny, Wellington). Local produce (oranges etc), Sourdough Tracie – Verdict. From 7:30 – 8:30 (15 minutes per speaker, free time) include trivia as before (table/team)
- Mission statement/re-brand/website update (Keira)
  - Keira to bundle and provide, creative freedom
- Networking events (Gail):
  - Moving forward; calendar for 2022; free drink monthly on Chamber – but members to host/fund have the floor to present their business
  - January Bacon + Business: Campgrounds 7-8:30am 20<sup>th</sup> January - Berries to be invited/acknowledged
- Autumn Fair: replaced by Small Business Month – potential move of date
- Next meeting – February Tuesday 8<sup>th</sup> February, location – Rettie & Vickery  
Bring forward:
  - Member poll – Flood mitigation
  - Business Strategy Plan – capturing what we want to do as Chamber

Meeting close: 7:11pm close

## ACTIONS

### Keira

- Follow up Andrew/Whitehaven
- Poll members – issue per month (jot form/survey monkey)
  - January: Flood mitigation (Levy bank)
- Flood recovery overview included in next newsletter
- Event follow-up/survey for feedback

### Hollie

- Draft survey content for networking hosting
- Invite Mayor (Jamie Chaffey) to next meeting (February)

### Benita

- Add balance back up to \$1000 – debit card

### Gail

- Circulate networking event/ideas to Keira
- Bring forward to next meeting: