

Gunnedah & District Chamber of Commerce & Industry Inc.
Committee Meeting Tuesday 8th November at 5.30pm
Rettie & Vickery: 101 Marquis St, Gunnedah
Minutes

Invited: Ben Hennessy, Paul O'Donnell, Keira Gifford, Michael Broekman, Hollie Crawford, Jamie Chaffey, Bill Ashford, Tracie Finlay, Craig Neale, Gemma Bunner, Mikarla Commins, Cj Baldry, Darren Swain

Apologies: Initra Larsen, Sam Bath, Amanda Jeffreys, Josh Cameron, Damien Roman

Chair: Ben Hennessy

Meeting open: 5:42pm

Agenda Items:

- **Update from the Mayor – Jamie Chaffey** re; relationship between Gunnedah Chamber of Commerce and Gunnedah Shire Council and recent visit to Tonga/opportunity for Sister Cities relationships
- **Previous minutes**
Approved as correct, Paul O'Donnell and seconded by Keira Gifford
- **President's Update** (see attached full President's report)
Move motion by Ben Hennessy that 2 chamber members attend monthly sitting of council, approved by all, carried by Hollie Crawford – names to be allocated.
Report moved by Ben Hennessy – Bill Ashford approved, carried Tracie Finlay
- **Treasurer's Report** (see attached)
Tabled in Sam Bath's absence (report supplied prior and to be sent to committee), moved Paul O'Donnell – seconded Ben Hennessy.
- **Secretary's Report (see correspondence report)**
Brief overview of correspondence report, full report to be supplied.
Moved by Keira Gifford – seconded by Bill Ashford
- **Subcommittees/Chamber Representatives Updates**
 - Skills working group meeting summary – Michael Broekman
No minutes supplied, mission statement creation in meeting along with Youth Week support – discussion for business attendance. Skills expo mentioned, working closely with Community College as direction forward.
- Sub-committee – allocation
 - **Regional and Industrial Development** (focus on DA lobbying) - Craig Neale
 - **Business Awards** (focus on annual gala awards night, nominations, categories) – Amanda Jeffreys, Cj Baldry, Mikarla Commins, Bill Ashford
 - **Retail Precinct Christmas** – Agquip/Night quip/music festival – Tracie Finlay, Cj Baldry
 - **Sponsorship Committee** - *rules of engagement to be outlined - Ben Hennessy, Paul O'Donnell, Darren Swain
 - **Social Functions** (monthly networking and beefing out events) – Bill Ashford, Gemma Bunner, Keira Gifford
 - **Music festival** – Keira Gifford, Sam Bath, Rebecca Ryan, Tracey Reid (motion from Ben Hennessy, approved by Keira Gifford to approach Tracey for a paid, grant writing role)
 - (Parked for now) - **Selling Gunnedah** (Coffee table book/show bag welcome)

- **General Business**

- Christmas Fair – still awaiting approval on road closures, Susan Frater to update
- Social functions/events update
 - Networking events – (member) hosting procedure
 - Nov 10th: Golf Day
 - November 24th: Gunnedah Times event
 - December 15th: Chamber Christmas Party (more dangerous cocktails)
Rettie & Vickery, 5:30pm – 7:30pm
 - Feb/March: Barefoot Bowls – GSBC – Twilight Bowls (Keira contact)
- Potential flood recovery committee (Wade Berryman) – Chamber committee member to attend.
- Gunnedah Health Connect – working body/partnership under our constitution, engage Gunnedah Chamber of Commerce in a way to retain and grow the health sector. Moved motion CJ Baldry, approved, and carried by Ben Hennessy. CJ Baldry to go back and advise.
- Survey (Paul speaking with Susan Frater) – job vacancies, what, who (Council link, grant potential) – discuss at next meeting for next step
- CARRY - Creating business hub
- Next meeting: Tuesday 13 December, 5:30pm

Meeting close: 8:34pm

ACTIONS LIST

Vice President

- Continue conversation with Susan re; survey (job vacancies etc) to bring back to next meeting

Secretary

- Mackel institute – skills shortage study arriving Wednesday 16th – note to members
- Advise members - local, state, federal representatives talking to available support - flooding next Monday – kelvin hall, 10-4 Tuesday salvation army hall
- Research Economic Profile on Council website, generate and distribute to committee/potential members?
- Monthly council meeting roster - 2 chamber members to attend
- Letter of welcome + invite to Christmas party (health connect)
- Market 4:30pm onwards networking (if you can't make golf)
- Plan and market Gunnedah Times event
- Market Chamber Christmas Party
- Continue discussions with Susan re; Christmas fair
- Create sub-committee document

General Committee

- Assist in marketing all upcoming events
- CJ to correspond with Gunnedah Health Connect re; partnership

Sub Committees

- Meet for the first time, determine members (including leader) and mission statement, advise of meeting times – open invitation to Executive committee