

Gunnedah & District Chamber of Commerce & Industry Inc.
Committee Meeting Tuesday 12th April at 5.30pm
Rettie & Vickery: 101 Marquis St, Gunnedah
Minutes

Invited: Paul O'Donnell, Keira Gifford, Initra Larson, Hollie Crawford, Sam Bath, Tracie Finaly, Michael Broekman, Bill Ashford

Apologies: Gail Paddison, Andrew Garratt, Josh Cameron

Chair: Paul O'Donnell

Meeting open: 5:40pm

Agenda Items:

● **Previous minutes**

Brought forward:

- Discussion with (or about) taxi services and the necessity for Uber to be launched – move to next
- Treasurer role offered to Sam Bath of SB Accounting, accepted, and seconded by Michael Broekman
- Previous minutes approved; Michael seconded

● **President's Update**

- Business Awards – Joe supplied list of categories for reference
- Brand developer – resell Gunnedah and surrounds (region – Coonabarabran, Quirindi, Narrabri, Boggabri etc); Hollie has potential contact. Boggabri Coal/Whitehaven/Santos all on board to support – working group with surrounding Chambers? Rebel Thompson – Naomi Unlimited – contact for names/who's who
- Made initial contact Charlotte Hoddle, Business Awards Co-ordinator – Mentions from the Committee of Jacinta Cipolla, Em Wilson as potentials
- Paul plans to meet with Sarah Mitchel to discuss education crises

● **Treasurer's Report**

- Approval of payments
 - i. Kylie Walsh – Regrowth \$2200
 - ii. Courthouse Hotel \$800
 - iii. Sign Print Stitch \$401.50
 - iv. Raw Confetti \$1830
 - v. Visa transfer \$309.34
- Profit and loss
 - i. Gross Profit \$710.21
 - ii. Total operating expenses \$2,029.23
 - iii. Net Profit - \$1,319.02
- Closing balance: \$41,158.92
- Treasurers Report moved by Hollie, seconded by Michael

● **Secretary's Report**

- Whitehaven Coal meeting – Govt and Corp affairs, recruitment/retention – help facilitate pathway program
- Christmas Fair – working group, 1 Chamber rep + 8 other local biz contacts – paid coordinator
- Motion for Hollie to unsubscribe emails, approved by Michael
- Correspondence and actions arising – to continue logging enquires of relevance/importance for next meeting

● **Subcommittees/Chamber Representatives Updates**

- Michael applied for Skills Committee through Council, knocked back – name wasn't the name put forward at the AGM, to be updated with Council with Michael Chamber Rep

- **General Business**

- Tracie Finlay to return to Chamber Committee, moved and approved Hollie Crawford
- Andrew Garratt resignation, happy for new contact to take spot on Committee moving forward
- March Council/Chamber meeting – see minutes provided
- Small Business Month – wrap up, acquittal to be completed including final numbers on costs, earnings, follow up council on costs of business breakfast launch
- Business Strategy/Re-Brand Plan (Chamber branding/website) – Subcommittee meeting – deferred until Keira returns from leave
- “Showcase Bag”
 - Coffee table book
 - i. One Note document – strategic planning – Pandemonium, Gunnedah Times talk to?
- Chamber Pens quote for sign off, motion moved balance small business grant to be used toward Chamber collateral, Tracie seconded
- Initial planning for business awards – Paul spoken with Joe Townsend?
 - Do own local categories and then winners we can help apply for the Business NSW categories – Census/ Bureau of Statistics for local category ideas – research Chamber members to select categories, awards to support industries within member base
 - Free membership for nomination (keeps it ‘members only’ representation)
- Good news stories – Chamber as a conduit, share with Gunnedah Times
- Network event update (Gail) – April (later in April due to school holidays etc) + May,
 - Pensioners Hill “Breakfast & Business” April 28th 7:00am for 7:30am start and done by 8:30amish
 - i. Bill to lock in Coffee Van
 - ii. Owen Hassler is organising a free tree per attendee
 - iii. Just need to lock in breakfast by the West Gunny Rotarians but I have a back-up plan if necessary.
 - May Cocktail night at Rettie & Vickery - Jamie Chaffey to be invited. Bill to call for 2 potential dates, Hollie to write official invite letter
 - Bowls night (EOFY event – Bill to follow up GSBC re; Keira’s previous correspondence with Virginia
- Keira – Mat leave: handover doc sent to Hollie 12/4
- CBA bank close – Juliana/Susan – Keira to follow up
- Keira to send invoice to Paul for Whitehaven – SBA donation
- Hollie to confirm working groups with Council
- Survey members – what do you want out of your Chamber?
 - 10 ideas – 50 word explanation of idea, strongly agree/disagree – move forward on the best three.
- All Committee members to bring names for Business Awards/Coffee Table Book Co-Ordinator (Events/Promotional Officer) to next meeting. 12-18 month period
- 3rd party advertising – vet people and programs – promote amongst members for a fee
- Next meeting – Tuesday 10th May, Rettie + Vickery

Meeting close: 7:44pm